

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	<b>Director of Resources &amp; Housing</b>		
<b>Contact person:</b>	<b>Paul Rounding, Capital Programme Manager</b>		Telephone number: <b>0113 378 1196</b>
<b>Subject<sup>2</sup>:</b>	<b>Tender evaluation results and proposed award of contract for professional services at Stage 1, related to design work on the District Heating Clusters for high rise housing scheme.</b>		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  <b>The Director of Resources and Housing:</b> <ul style="list-style-type: none"> <li>• <b>approved the award of the Professional Services Contract for the design activity in connection with the District Heating Clusters scheme to Cenergist Limited for the sum of £91,633.50;</b></li> <li>• <b>noted that a subsequent report seeking approval to award the construction and operation and maintenance contracts for the Wykebeck Valley and the Barncrofts clusters is expected to require a decision in late summer 2021.</b></li> </ul>		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  <b>The decision is to be taken to award a Professional Services Contract for design activity as a result of the procurement process which was undertaken following the approval of the key decision in July 2020 and to agree the outcome of the tender evaluation process.</b>		


<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p><b>Not awarding the contract – There would be no project activity and the procurement strategy for the scheme would not be implemented.</b></p> <p><b>Awarding the contract to another bidder – This would not bring value for money for the council and would not follow CPR rules or public sector procurement legislation.</b></p>
<b>Affected wards:</b>	<b>Armley, Little London &amp; Woodhouse, Gipton &amp; Harehills, Killingbeck &amp; Seacroft</b>
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: <b>Cllr Debra Coupar, Executive Member for Communities – Is in support of the scheme following consultations in July 2020.</b>
	Ward Councillors <b>Consultation with all affected ward councillors on high level plans has taken place in March 2020 and July 2020. Further consultation will take place when detailed designs are drawn up for their wards.</b>
	Others <b>Procurement, Legal, Finance – February 2021. Full community and resident consultation will commence following contract award</b>
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation <b>Paul Rounding, Capital Programme Manager</b>
	<b>Detailed designs and full costings developed and full community consultation until September 2021, works are due to start on site for clusters 1 and 2 in October 2021, and be completed for all clusters by March 2023.</b>
<b>List of</b>	Date Added to List:-

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<b>Forthcoming Key Decisions<sup>5</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> <b>Neil Evans, Director of Resources and Housing</b>	
	Signature 	Date: 08/03/21

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.